

**FRIENDS OF THE MONTECITO LIBRARY
BOARD OF DIRECTORS DRAFT MINUTES
July 25, 2024**

Attendees - Zoe Copus, Jeff Donahue, Melissa Franklin, Kelly Hatchett, Louise Kelly, Pat Saley and Jason Siemens

1. **Approval of Minutes** – June 25, 2024 – Jason/Kelly – Approved.
2. **Treasurer’s and Finance Report** – Kendra Epley provided this info:
 - a. Beacon Pointe balance as of 06/30/2024 - \$1,405,217.49 and as of close on 07/24/2024 – \$1,409,530.06
 - b. US Bank balance as of 06/30/2024 – \$14,373.08 and as of 07/25/2024 – \$14,380.98
 - c. Paypal and debit card updates - Jason Copus is going to help update Paypal account. Paypal has been contacted to try to resolve problem.
 - d. Donation report
 - 1) FY 2023/2024 totals - \$93,341 which is pretty good considering Annual Report was delayed until January of this year.
 - 2) Florence Snyder Trust bequeath of \$5,000 was received and acknowledged.
3. **Board miscellaneous:**
 - a. **FOML’s participation in report & presentation to Carpinteria’s City Council/Library Board of Trustees** – FOML and Carp’s Friends of the Library are being asked to split the cost of an \$1,800 report updating the status of the Carp Municipal Library (2 years after establishing a new library Zone 5) & the possibility of Montecito joining Carpinteria’s zone sometime in the future. FOML previously allocated \$500 to this effort so we’re being asked to increase that amount by \$400. Board approved additional \$400 and agreed to have stand alone study added to report up to an additional \$1,000.
 - b. **Continued discussion of thank yous to donors.** Needs further discussion but so far we have agreed to:
 - Send out 1 acknowledgment rather than tax letter & then hand-written note (for those who donate \$500 & more).
 - Pat sent latest donor list to Board members who indicated who they know to write a hand-written note on the thanks letter.
 - Work out logistics on how to get them signed in a timely manner.
 - Kelly looking into embroidered hats as Thank You gift.
 - c. **Jason Siemens & Montecito Community Foundation** grant possibilities –Coordinate with Cindie and Scott as to what upgrades are planned by the county. Find out if we can gift a self-check machine without paying 25% admin fee.
 - d. **Initial brainstorm on Annual Report topics** – Next meeting.
 - e. Jeff/Louise- Updating statement of purpose (elevator speech) – Next meeting.
8. **Future agenda items:**
 - a. Items under #3, Board miscellaneous including Summerland outreach.
 - b. Book donations - Coordination with local realtors re book donations.
 - c. FOML sponsored Free libraries – Cold Spring School
 - d. Gifts for bigger donors, e.g., embroidered hat.
9. **Next meeting dates** – August 29, Sept. 12th & Oct. 10th & possibly Nov.