

**FRIENDS OF THE MONTECITO LIBRARY
BOARD OF DIRECTORS DRAFT MINUTES
August 29, 2024**

Attendees - Zoe Copus, Kendra Epley, Melissa Franklin, Kelly Hatchett, Louise Kelly and Pat Saley.

1. Approval of Minutes – July 25, 2024 – M/S - Louise and Melissa – Approved.

2. Treasurer’s and Finance Report – Kendra Epley

a. US Bank & Beacon Pointe balances.

- Beacon Pointe balance as of 07/31/2024 - \$1,435,030.30 and as of close 08/28/2024 – \$1,438,449.22
- US Bank balance as of 07/31/2023 - \$14,381.04 and as of 08/28/2024 - \$13,517.16
- Total assets as of 07/31/2024 – \$ 1,449,411.34 and as of 08/28/2024 value - \$ 1,451.966.38

b. Paypal - Kendra sent letter to Paypal to try to close old account & transfer funds to new PP account.

c. Mathers grant request sent 8/14/24

3. Library Report – Cindie Usevich reported:

- Increase in foot traffic by 100.
- Finishing up summer reads
- Implementing reading 1,000 books before kindergarten program. Checking to see if we can sponsor.
- Presented a wish list for improvements for possible submittal to Montecito Community Foundation for a grant. New drop box, updates to reading room, fix clock, etc.
- Friends to provide snacks for Café Love theme event on Nov 7. Cindie going to reach out to Casa Dorinda & FOML may have a table to promote our efforts.

4. Board miscellaneous:

a. FOML’s participation in report & presentation to Carpinteria’s City Council/Library Board of Trustees – Tentative Carp Library Board of Trustees/City Council meeting to present report is October 14, 2024 (or Dec. 9, 2024)

b. Draft Purpose Statement/Elevator Speech – Jeff Donahue & Louise Kelly – Continued to next meeting.

c. Brainstorm on Annual Report topics & assign articles

- Donor list – Pat, Kendra & Danielle
- Annual mtg results & Board members & terms; Hattie talk – Kelly - Plan to mail on NOV 28.

- Carp/Montecito study & results - Pat
- Cindie – Book club success, Popular books, SRP participation, etc.
- Meeting room & other imp's - TBD

d. Jason Siemens & Montecito Community Foundation grant possibilities – Wait for lease details to upgrade meeting room; Library wish list with costs with general cost will be discussed with Montecito Community Foundation for a possible grant. Note - Central has ordered a self-check out machine for library.

e. Continued discussion of thank yous to donors. We agreed to:

- Send out 1 acknowledgment rather than tax letter & then hand-written note (for those who donate \$500 & more).
- Once we decide on the letter contents, we'll work out logistics with Hope Riley (our CPA's assistant) on how to get them signed in a timely manner. Discuss at September meeting.

8. Future agenda items:

- a. Items under #4, Board miscellaneous
- b. Summerland outreach including new book store
- c. Book donations - Coordination with local realtors re book donations.
- d. FOML sponsored Free libraries – Cold Spring School?
 - a. 1 page handout for estate planning – Kendra will bring samples to the meeting.
 - b. Montecito writers book as gifts to \$500 and up donors

9. Next meeting dates – Sept. 12th & Oct. 10th & possibly Nov. ____