

**FRIENDS OF THE MONTECITO LIBRARY
BOARD OF DIRECTORS DRAFT MINUTES
April 11, 2024 via Zoom**

Attendees - Kendra Epley, Kelly Hatchett, Louise Kelly and Pat Saley

1. **Approval of Minutes** – March 14, 2024 – Continued to June meeting.
2. **Treasurer’s and Finance Report** – Kendra Epley - Continued to June meeting.
 - a. US Bank & Beacon Pointe balances.
 - b. Paypal and debit card updates
 - c. Donation report
 - d. Board of Supervisors re library tax survey results on April 2nd – There does not appear to be enough voter support for a special tax (2/3 vote required) or sales tax (50% + 1).
3. **Finalize details of membership roll out and Annual Mtg on May 30th including speaker and election of Directors by email.**
 - a. **Approval of bylaws & slate of directors** that Board is nominating. See over for proposed terms & draft email to members. Include bios & membership renewal?
 - b. **Advertising for 5/30 Annual Mtg** - Include in donor thanks ad (with QR code), email our list of approx 2,600 people & do IG & FB posts. Also advertise in MJ before mtg. Board members will try to bring 5 friends to mtg.
 - c. **Annual Mtg speaker & light refreshments** - Hattie Beresford has agreed to be our speaker on a Montecito topic of her choice. Michelle will provide light refreshments.
4. **Board miscellaneous:**
 - a. **Presentation to Carpinteria’s Library Advisory Comm.** Montecito possibly joining Carpinteria’s Zone 5. Probably their early June meeting. Do vote on whether or not to spend \$500 on presentation via email. Continue to June meeting.
 - b. **Budget issues** – Pat will ask re cost to see the tradeoff between opening at 9 v. 10 am & regaining Story Time & some of the really popular programs. Also, could we fundraise for specific programs (e.g., Story Time or other kid programs) & would the admin fee (25%) be added to the cost of a program? Continue to June meeting.
 - c. **County stuff** – Pat will ask Ashley re library room improvements & the not quite regulation baby changing table while we wait for the bathroom remodel.
 - d. **Continue discussion of thank yous to donors.** We agreed to:
 - Send out 1 acknowledgment rather than tax letter & then hand-written note (for those who donate \$500 & more).
 - Pat sent latest donor list to Board members who will indicate (& send back to Pat) who they know to write a hand-written note on the thanks letter.
 - Once we decide on the letter contents, we’ll work out logistics on how to get them signed in a timely manner.
 - e. **FOML-sponsored events** including \$400 show by Craig Nelson, children’s musician, sometime this summer. Other updates.
 - f. **Jason Siemens & Montecito Community Foundation** grant possibilities.
 - g. **Bios of FOML members need by April 19** – These will be posted on website prior to membership vote of slate of directors.
8. **Future agenda items:**
 - a. Items under #4, Board miscellaneous
 - b. Book donations - Coordination with local realtors re book donations.
 - c. FOML sponsored Free libraries – Cold Spring School?
 - a. 1 page handout for estate planning – Kendra will bring samples to the meeting.
 - b. Montecito writers book as gifts to \$500 and up donors
9. **Next meeting dates** – May 30th (Ann. Mtg.), June 13th, July 11th, Sept. 12th & Oct. 10th.