

**FRIENDS OF THE MONTECITO LIBRARY
BOARD OF DIRECTORS DRAFT MINUTES
Thursday, March 13, 2025 @ 10:30 am
Montecito Library**

Attendees – Kendra Epley, Melissa Franklin, Kelly Hatchett, Louise Kelly, Pat Saley and Jason Siemens

1. Approval of Minutes – Feb 13, 2025 – M/S Kendra/Kelly – Approved.

2. Library report – Acting Library Director, Brandon Beaudette:

- Recruitment for new Library Director has been initiated (1 of 4 director vacancies at City of SB). Not sure if Brandon is applying. We're hoping stakeholders' opinions will be solicited prior to hiring.
- Budget - Looking good for next two years with a small surplus in FY 26/27. Supporting the budget at City Council would be helpful.
- Meeting room - Montecito Library will oversee scheduling of meeting room. Effort underway by Montecito Assoc to upgrade the room & increase rental fees a bit. If permanent changes, County approval required as they own the building.
- Agreed to work together to get programming to former level pre-Covid. Mahjong lessons?
- Brandon would be amenable to speaking at our Annual Meeting.

3. Treasurer's and Finance Report – Kendra Epley

- a. US Bank & Beacon Pointe balances.
 - Beacon Pointe balance as of 2/28/2025- \$1,504,927.88
As of close on 3/12/2025 – \$1,438,777.87 (down 4.5%)
 - US Bank balance as of 2/28/2025 – \$18,361
As of 2/28/2025 – \$19,934
 - Total assets as of 2/28/2025 – \$1,458,214.96
As of 3/12/2025 – \$1,455,986.36

We have made our 1st payment to the County. We will make our second payment soon. \$5000 donation from Sage.

- b. Paypal updates – Nothing to report.
- c. Final FOML budget for FY2024/25 – Attached.
- d. Ad hoc committee to review finance docs – Finance Comm. Charter & Investment Policy – Continued.
- e. Montecito Community Foundation grant status; order plaques – Still waiting on reordered laptop tables.

4. Brainstorm re FOML/Montecito Library options – Stay with Central, join Carp's Zone 5 or go it alone? Regardless, need to ramp up fundraising to be self-sustaining. Devote an entire meeting to this discussion.

5. Board miscellaneous:

- a. **Meeting calendar for 2025** – Typically 2nd Thursday at 10:30 am.
 - May 29th– Annual meeting committee- Pat, Kendra and Mellissa

- July 10th - Agenda includes election of officers. Pat will not be president again so need to figure out successor. Should have President, VP, Secretary & Treasurer. Board members should make effort to encourage people to join the board.
- September 11th - Focus on Annual Report, including analyzing the cost to have 2 v 4 pages, increased snail mail to more zip codes, etc. Committee TBD.
- October 9th - Annual Report
- November 14th

b. Elections and officers in spring 2025- Need new members and Annual report committee.

c. Early 2025: Upcoming meeting agenda items

- Brainstorm re FOML/Montecito Library - Devote one entire meeting to this.
- Mahjong & other new or returning programming. Author talks?
- Status of meeting room improvements
- Collaboration with Godmother's in Summerland
- Library on the Go suggested stops in Montecito & Summerland?

d. Bylaws amendments needed - A more formal conflict of interest policy, address whistleblowers and document retention/destruction.

e. Thank yous to donors.

- Revise existing tax letter?
- Info from Hope Riley & Travis re logistics on how to get them signed by Board members in a timely manner.

6. Next meeting date – May 29th – Annual meeting.